

High School Administrator

We are seeking a dynamic instructional leader to support campus operations and student success at the high school level. This position ensures compliance with Texas Education Agency (TEA) guidelines and promotes academic excellence aligned with the Texas Essential Knowledge and Skills (TEKS).

Responsibilities include:

- Support daily campus operations, including discipline, attendance, and safety
- Lead and support teachers through coaching, evaluation, and professional development
- Monitor student achievement and implement data-driven improvement strategies
- Ensure compliance with state accountability systems, including STAAR and graduation requirements
- Foster a positive school culture and strong community relationships
- Collaborate with staff, students, parents, and district leadership

Qualifications:

- Master's degree in Educational Leadership or related field
- Valid Texas administrator certification through the TEA
- Experience in secondary education (teaching and/or leadership)
- Strong leadership, communication, and organizational skills